**Louisiana State Board of Private Investigator Examiners**

**October 10, 2024 - Board Meeting Minutes**

**Call to Order**

The meeting was called to order by Lance Wallace, on Thursday, October 10, 2024, at 9:06 am, at 7414 Perkins Rd., Suite 120, Baton Rouge, Louisiana.

**Roll Call**

Present: Lance Wallace, Annette Kovac, Paul Dugas, and Maria Landry.

Absent: Marcal Poullard, Tim Asmussen and Jonathan Mitchell

Finding a quorum present, the regular order of business began.

Mr. Wallace led the members and audience in the Pledge of Allegiance.

**Approval of the Minutes**

**Motion:** Mr. Wallace made a motion to approve the minutes of June 11, 2024, board meeting. The motion was seconded by Mrs. Kovac and passed unanimously.

**Public Comments**

Mr. Wallace opened the floor for public comments. There were no public comments.

**Approval of Agency Applications**

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Ashley Browning.** The motion was seconded by Mr. Wallace. Mr. Browning was present.

**Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Jackqueline McDonald Hatch.** The motion was seconded by Mrs. Landry. Ms. Hatch was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Jeffery Henderson, Jr.** The motion was seconded by Mr. Dugas. Mr. Henderson was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Ganiyu Jimoh.** The motion was seconded by Mr. Wallace. Mr. Ganiyu was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Karen Rusling.** The motion was seconded by Mrs. Landry. Ms. Rusling was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Jason Truax.** The motion was seconded by Mr. Wallace. Mr. Truax was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to approve the agency application of **Emily Zolynsky.** The motion was seconded by Mr. Wallace. Ms. Zolynsky was present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to defer the agency application of **Stephanie Van Metre** until the next meeting**.** The motion was seconded by Mrs. Kovac. Ms. Van Metre was not present. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion to Amend the Agenda**

**Motion:** Mrs. Kovac made a motion to amend the agenda to go into executive session to discuss the agency application of Derrick Davis. The motion was seconded by Mr. Wallace. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Executive Session**

**Motion:** Mrs. Kovac made a motion to go into Executive Session to discuss the agency application of Derrick Davis at 9:36 am. The motion was seconded by Mr. Wallace. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mrs. Kovac made a motion to go back into regular session at 9:50 am**.**

The motion was seconded by Mr. Wallace. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallce made a motion to approve the agency application of **Derrick Davis** contingent upon payment of $500.00 fine and signed consent agreement stating he was providing contract private investigator services without possessing the proper license. The motion was seconded by Mrs. Kovac. Mr. Davis was present.

**Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Approval of Apprentice List**

**Motion:** Mrs. Kovac made a motion to approve the Apprentice applications starting with Austin Stallings and ending with Cheryl Blakeney. The motion was seconded by Mr. Wallace and passed unanimously.

**Approval of Individual List**

**Motion:** Mrs. Kovac made a motion to approve the Individual applications starting with Jarred Jones and ending with Brandi Gray. The motion was seconded by Mr. Wallace and passed unanimously.

**Approval of Journeyman List**

**Motion:** Mrs. Kovac made a motion to approve the Journeyman applications starting with Sarah Dyson and ending with Franklyn Lyons. The motion was seconded by Mr. Wallace and passed unanimously.

**Financial Report**

**Motion:** Mrs. Kovac made a motion to approve the financial report which was read aloud by Mr. Wallace. The motion was seconded by Mr. Wallace and was passed unanimously.

**Motion:** Mr. Wallace made a motion to approve the budget. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the Annual Financial Report (AFR). The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the Annual Audit. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the Lease Agreement. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Motion:** Mr. Wallace made a motion to approve the professional contract of Cardinal House Accounting. The motion was seconded by Mrs. Kovac. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed.

**Investigatory Officer’s Report**

**Motion:** Mr. Wallace made a motion to approve the investigatory report which was read aloud by Mr. Dugas. The motion was seconded by Mrs. Kovac and was passed unanimously.

**Training**

**Motion:** Mr. Wallace made a motion to approve the list of 40-hour course contracts with Baton Rouge Community College, Bossier Parish Community College, Delgado Community College, Fletcher Community College, LA Delta Community College, LSU Alexandria, LSU Eunice, LSU Shreveport, McNeese State University, Nothwestern State University, South LA Community College, University of LA at Lafayette, and University of LA at Monroe. The motion was seconded by Mrs. Kovac and was passed unanimously.

**Adjournment**

**Motion:** Mr. Wallace made a motion to adjourn the meeting. The motion was seconded by Mr. Dugas. **Roll Call Vote:** Mr. Wallace – yes, Mrs. Kovac – yes, Mr. Dugas – yes and Mrs. Landry – yes. The motion passed. The meeting was adjourned at 10:33 a.m.